

Part 1: Frontpage Slideshow - Overview



Figure 1

Overview: The Frontpage Slideshow allows web managers to display photographs or clipart images in a slideshow window. (See figure 1)

Each web site within a school district has a different slideshow window area. Your technology director or mamboSchools support can tell you the width and height dimensions of this window.

From the administrative side, images may be uploaded to the Frontpage Slideshow.

Please Note: Your Frontpage Slideshow will automatically resize all images by the window width first and then remove the bottom part of the image to reach the correct window height.

By option, you may wish to resize to the exact window dimensions before uploading. Use Paint, Gimp, or Online Tools to resize and crop.

Part 2: Frontpage Slideshow - Uploading a New Slide Image

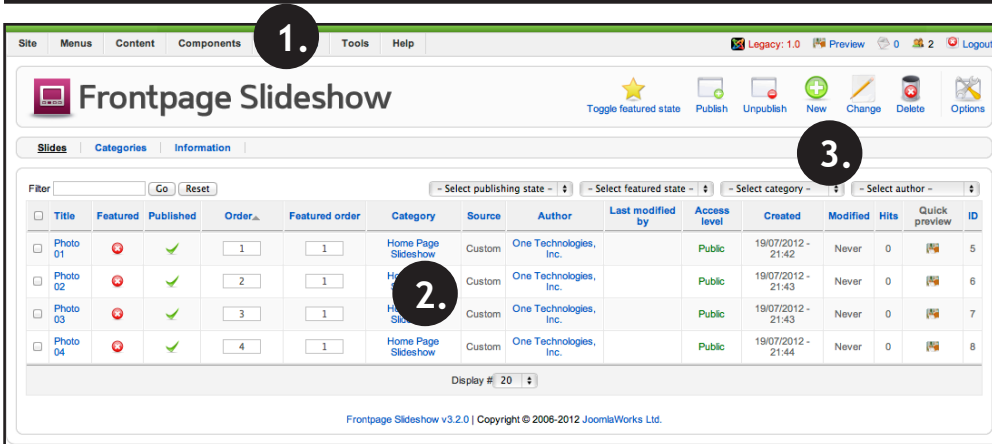


Figure 2a

Figure 2a: Slides may only be added from the administrative side of your school site. Please login to the administrative side.

1. Select the Components menu > Frontpage Slideshow (menu not shown)
2. A list of current images will appear. Note that each image in this list has been published and active on the public side of your site. Also note, the quick preview column. You can click the preview icon within this column to quickly review current images.
3. Click "New" button in upper right.

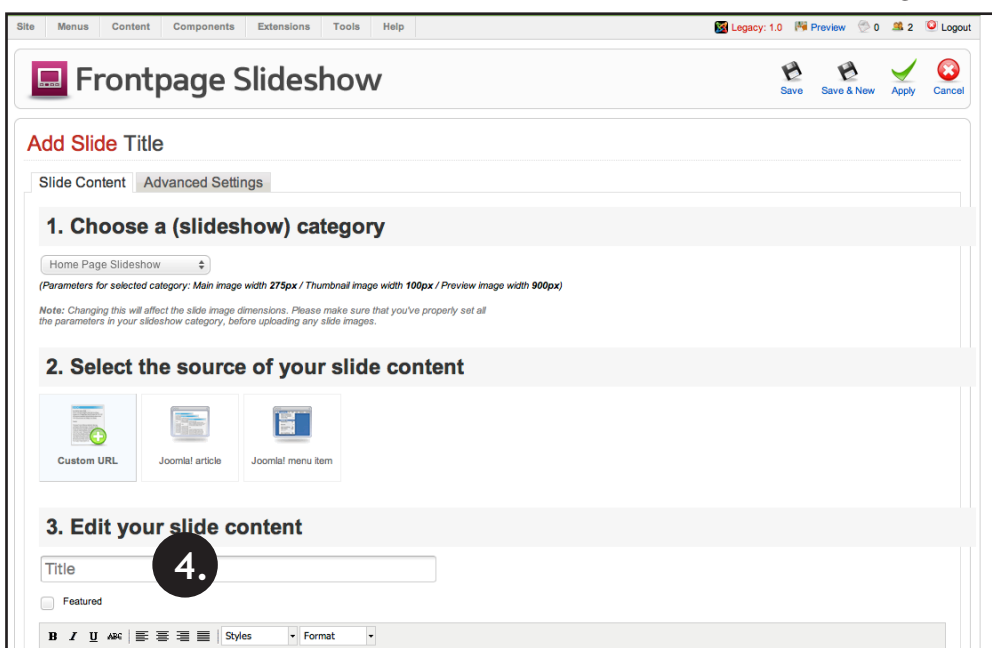


Figure 2b

Figure 2b: After requesting to upload a new slide, the "Add Slide" area appears. You are required to only do three tasks.

- a. Title the slide
 - b. Upload the slide
 - c. Save the slide
4. Click into the 'Title' area and give your slide a title. By default, a slide's title is not shown to the public. In this example, the title serves as a reminder when viewing the slide list.

Part 2: Frontpage Slideshow - Uploading a New Slide Image (cont.)

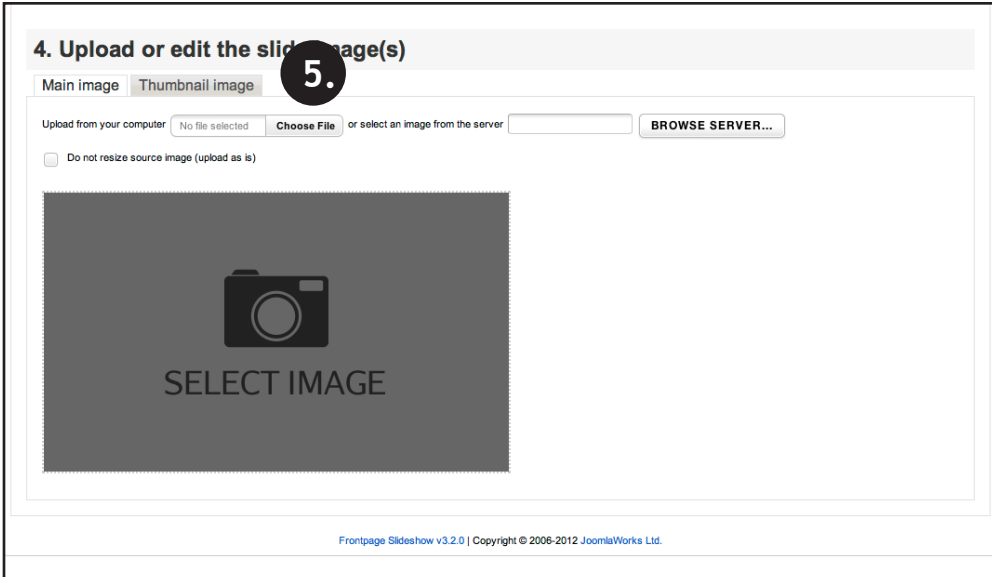


Figure 2c: Please scroll to the bottom of the area you are in to the 'Upload or edit the slide image(s)' area.

5. You are ready to browse your desktop for your slide. Click the "Choose File" button in the "upload image" area.
 - a. Your desktop file browser will open.
 - b. Navigate to the folder where your image is stored.
 - c. Click to highlight the image.
 - d. Click the "Open" button.
 - e. The image will upload and appear in the grey 'SELECT IMAGE' area noted at left.

Remember the Frontpage Slideshow will always resize the width, but will cut off the bottom of the image to fit into the window area.

Figure 2c

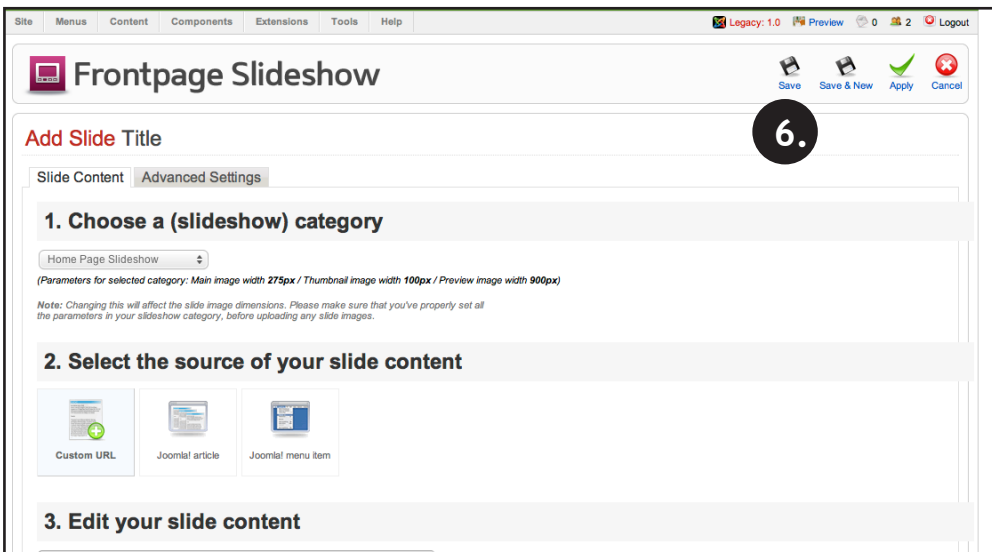


Figure 2d: You are now ready to save the slide.

6. You will need to scroll back up to the top of your screen. Click the 'Save' button in the button bar at upper-right side.

Continue adding slides to your show by repeating the steps outlined in 'Part 2'.

Please note: If you are going to upload several images in a row, select the 'Save & New' button. This will save your current slide and open a new slide window all in one step.

Figure 2d

Part 3: Frontpage Slideshow - Deleting Slides

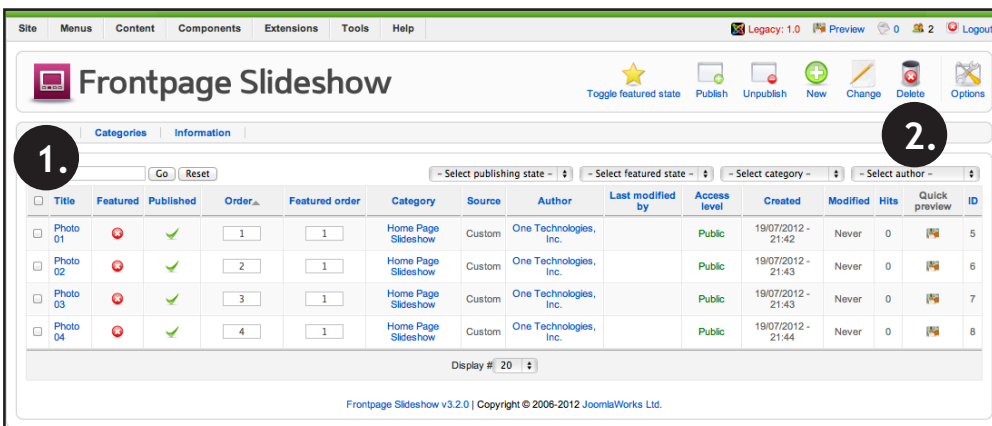


Figure 3: You may want to unpublish or delete slides.

To unpublish a slide, but keep it in the slide list, simply click the green checkmark to the right of the slide title (in the published column). The check will turn to a red X and will not be active in your slideshow.

To delete a slide:

1. Locate the column to the left of the title. Click to checkmark a slide (or many slides).
2. Click the 'Delete' button in the button bar at upper-right. You can not undo this action, so be careful.

Figure 3